

# Service Order Form

We suggest you place your discs in a case designed for storing CDs. A bubble wrap mailer or a padded envelope will provide shipping security for the CD. You may also send your CD in a flat shipping mailer specifically designed for sending CDs. It is important to separate multiple discs within a package so that they don't scratch further during shipping.

Please print the form below, fill it in completely, and mail it with your discs to:

Games Underground  
 P.O. Box 21391  
 Upper Arlington, OH 43221

| Number of Discs | Pricing  | Total                                 | PRICE INFORMATION                                     | Media                |
|-----------------|--|---------------------------------------|---|----------------------|
|                 |  |                                       | Music CDs: _____                                      |                      |
| 1-2:            | \$3 ea.  |                                       |   |                      |
| 3+:             | \$2.50 ea.   |                                       |   |                      |
|                 | \$ _____   |                                       | Video Game Discs:                                     |                      |
|                 | Sega, Playstation, X box   | _____                                 | 1-2: \$3 ea.  |                      |
| 3+:             | \$2.50 ea.   | \$ _____                              | DVDs: _____   | 1-2: \$3 ea.         |
| 3+:             | \$2.50 ea.   | \$ _____                              | Software _____  | 1-2: \$3 ea.         |
| 3+:             | \$2.50 ea.   | \$ _____                              | Return Shipping: \$3.00 Flat rate for 1-2 disc in the |                      |
| US.             | \$ 3.00  | 3+ disc additional .25 cents per disc | \$ _____  |                      |
|                 | Shipping Insurance: \$1.30 per \$50.00 in value (within the US). Optional. |                                       | \$ _____  |                      |
|                 | Total Order Cost \$ _____  |                                       |   | SHIPPING INFORMATION |

First Name: \_\_\_\_\_  
 Last Name: \_\_\_\_\_

Street Address Line 1: \_\_\_\_\_  
 Street

Address Line 2: \_\_\_\_\_

City: \_\_\_\_\_

State (US Only): \_\_\_\_\_

ZIP: \_\_\_\_\_

Country/Region: \_\_\_\_\_  
 US or Canada only, please. Call for international orders.

Phone: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

**PAYMENT INFORMATION** Payment Methods: Personal Check, Cashier's Check or Money Order.

Please make all checks payable to Games Underground.

Visa, Mastercard now accepted via Paypal.  
 Paypal user name is info@gamesug.com

DISCLAIMER

I authorize Games Underground repair the enclosed disc(s). I understand that certain label side scratches are not repairable and/or it may not be possible to completely repair these discs. Unless insured, Games Underground is not financially responsible for any customer's disc(s) lost or damaged in return shipping. Games Underground bears no responsibility for customer's disc(s) other than proper repair and return shipping. No dollar value may be assigned to any CD damaged during repair. Games Underground is not responsible for the contents of any disc shipped to us and will comply with federal and state laws where applicable. My signature represents my agreement with these terms and conditions.

Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_